

Lead Maintenance Team Member Job Description

Description

The Lead Maintenance Team Members are summer staff members generally responsible for leading the Maintenance Team in the care of buildings, equipment and grounds. These responsibilities are pertinent to the accomplishment of summer ministries, for both Pine Lake Camps programming and rental groups.

The Lead Maintenance Team Members are directly responsible to the Guest Services and Maintenance (GSM) Director.

The Lead Maintenance Team Members supervise the Maintenance Team Members.

Expected Dates of Employment: May 26th, 2020 – August 15th, 2020

Compensation: \$200 weekly salary; Room and board provided while on-site

Qualifications

- Must trust in Jesus Christ as personal Lord and Savior and live in pursuit of spiritual growth
 - Must be at least 18 years of age by the first day of employment
 - Understand that camping ministry requires flexibility and be eager to adjust accordingly
 - Must be teachable
 - Display consistent integrity in day-to-day living
 - Self-motivated and able to maintain quality of work when working independently
 - Model a lifestyle of honoring God by displaying a heart of willingness to serve others
-

Responsibilities

- Coordinate with GSM Director to prepare the facilities and grounds for PLC program and rental groups
- Supervise the Maintenance Team in their daily responsibilities
- Understand the Converge North Central Affirmation of Faith
- Understand and adhere to the Pine Lake Camps Christian Community Statement
- Graciously comply with all Pine Lake Camps policies and regulations
- Train and monitor the safe use of all chemicals and equipment used in the daily care for the facilities, equipment and grounds
- Perform daily housekeeping needs of facilities in use
- Perform grounds keeping and maintenance on facilities and equipment
- Support summer Program Staff activities as related to facilities or grounds use
- Ensure the facility and grounds are prepared for programmed activities
- Build campfires as requested
- Ensure building equipment is properly in place and ready for use
- Report major maintenance and facility repair needs the GSM Director
- Cooperate with GSM Director to lead Lifeguard Team in the care and operation of the pool/waterfront
- Lead Summer Staff in cleaning and preparing camp for the following group of campers ("Turnaround")
- Assist Pine Lake Camps leadership in response to emergency situations (i.e. storms, accident clean-up)
- Lead, cooperate and encourage Maintenance and Facility volunteers as time permits
- Remain on duty and available until all facility and grounds needs are met to the satisfaction of Program Staff and rental group leadership
- Willingly perform other duties as requested by Executive Staff Members and Program Staff